

ABPS – Absent Parent Summary

This screen summarizes information for absent parents on a case. Up to 5 absent parents are displayed on each page. Up to 12 children (on the case for the benefit month) can be displayed on ABPS for each absent parent. Selecting an absent parent allows authorized users to view and update information on ABP1, ABP2, and ABP3. Certain individuals also have the authority to delete absent parents.

ABPS		ABSENT PARENT SUMMARY				11/29/06 11:17:54	
						KIM C PAGE: 01	
CASE NAME: CRAWFISH, JOANNA		CASE NUMBER: 000002 MONTH: 0107					
SEL	NO	LAST NAME	FIRST NAME	SEX	COOP	COOP	
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QS	01	BRADY	GERRY	M	CO	CO	
	04	STEVE B	03 TAMMY B	02 FRANK B			
	02	HIGGS	CHANCE	M	CO	CO	
	05	ADRIA H					
PF6=FIRST PAGE PF7=PAGE UP PF8=PAGE DOWN ADD AP: N NEXT-->							

Solid arrow = Mandatory field. Open arrow = Optional Field. QS = Quick Select field.

Optional Fields ([F1] indicates Online Help is available.)

ADD AP [F1]

A Y is entered in this field to begin the process of adding a new absent parent via the ABP1 screen. TEAMS will require review of all existing absent parents if multiple pages exist (more than 5 absent parents) prior to displaying ABP1 for entry of a new absent parent.

Quick Select Field on ABPS

SEL

Any character (except D) can be used in this field to access the ABP1 screen for the person selected. In addition, individuals with the proper security role can enter a D to delete an absent parent, if appropriate.

Display Fields

CASE NAME

The case name (Primary Information person) is displayed.

CASE NUMBER

The TEAMS case number is displayed.

MONTH

The month that was entered on the menu prior to accessing the ABPS screen is displayed.

AP NO

The month that was entered on the menu prior to accessing ABPS is displayed.

LAST NAME

The last name of the absent parent (or “Unknown”) is displayed in this field.

FIRST NAME

The first name of the absent parent is displayed in this field, if it was entered on ABP1.

SEX

The sex code that was entered on ABP1 is displayed.

OPA COOP [F1]

The OPA cooperation code that was entered on ABP1 is displayed.

CS COOP [F1]

After the interface with SEARCHS, this field displays a code indicating the client's cooperation with CSED (CO if cooperating, NC if not cooperating). OV (Override) may also display, indicating that the corresponding enterable CS COOP field on ABP1 was updated by an authorized supervisor or County Director due to notice requirements.

(Children's Short Name)

The first name and last initial of all children listed on ABP1 for this absent parent are displayed.

Navigation Fields and Fkeys

NEXT- ->	This field allows the user to access the next desired screen by typing the screen name.
F2	The F2 key returns to the last TEAMS <i>menu</i> that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F4	The F4 key accesses CASU (Case Summary), which lists the names, POA numbers, participation codes, etc. of all members. Pressing Enter on CASU returns to the original screen.
F6	If more than one page of information is available and the user is viewing any screen other than the first, pressing F6 returns to the first ABPS screen.
F7	If more than one page of information is available, pressing F7 pages back.
F8	If more than one page of information is available, pressing F8 pages forward.
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.